


Get started

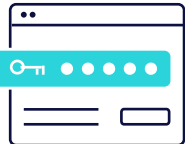
Find out more about the Dashboard and what it can do for you.

Log in

There are two possible ways to log in to the Dashboard:



Single Sign-On (SSO)
If you have an **Okta** account, and you have the Dashboard assigned to it, you can log in using SSO. Follow our **initial** and **final** setup guides to set up SSO.



Credentials
If you don't have an SSO account, you can log in with your email address and a password.

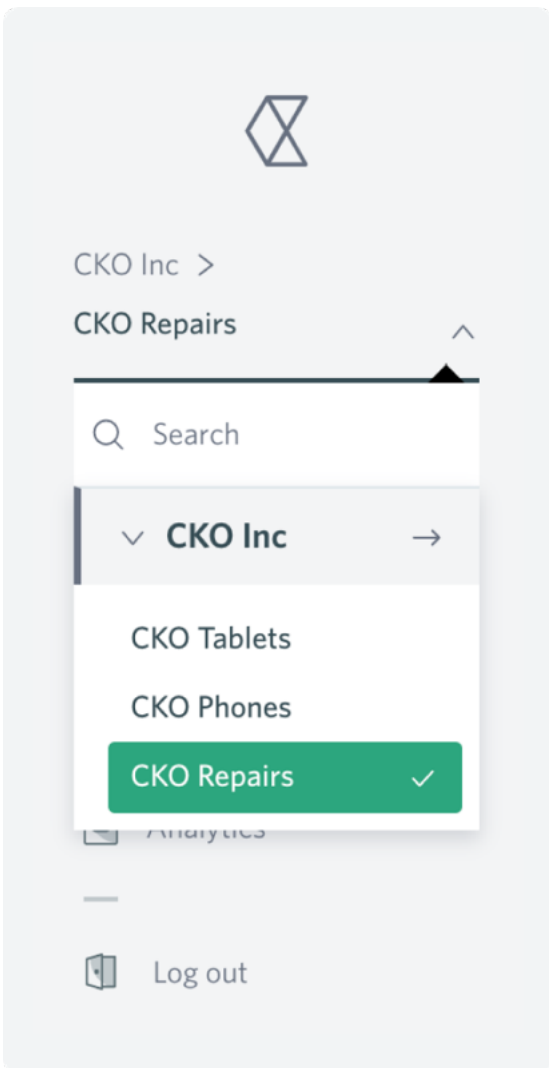
Navigate the Dashboard

Getting around your Dashboard is easy—just click an icon in the sidebar to access the corresponding screen.



Business entity selector

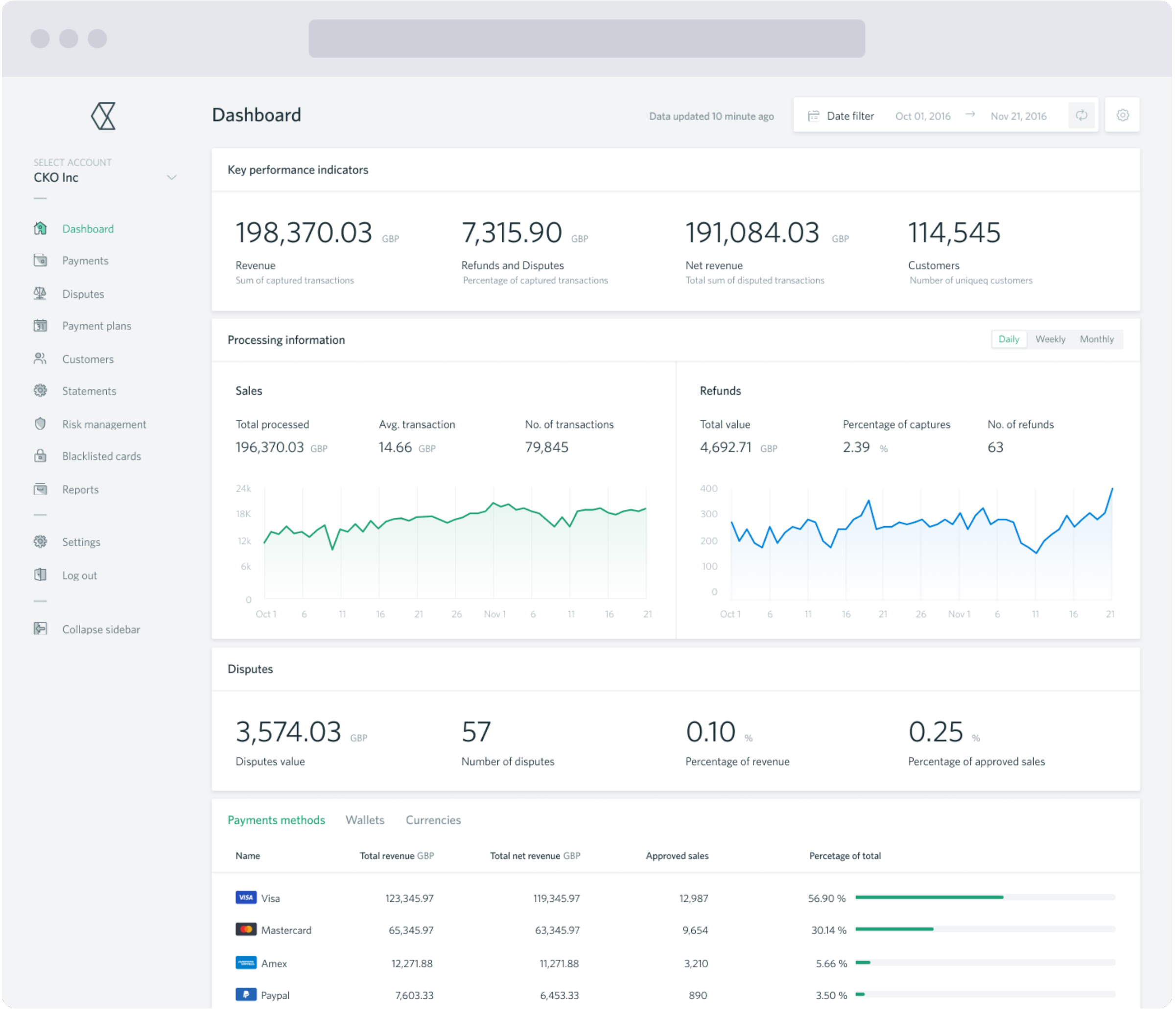
If you have multiple business entities, your Dashboard will combine and display the data for all of them by default. To view data related to a specific entity, click the drop-down menu in the top left and choose one.




The Home page

Home is the first thing you see when you log in to the Dashboard. It gives you a concise view of all your payments activity, allowing you to check how your business is doing at a glance.

Track and analyze your volume, refund and disputes metrics in real-time, and see a detailed breakdown of volume for each card type, payment method and currency you support.



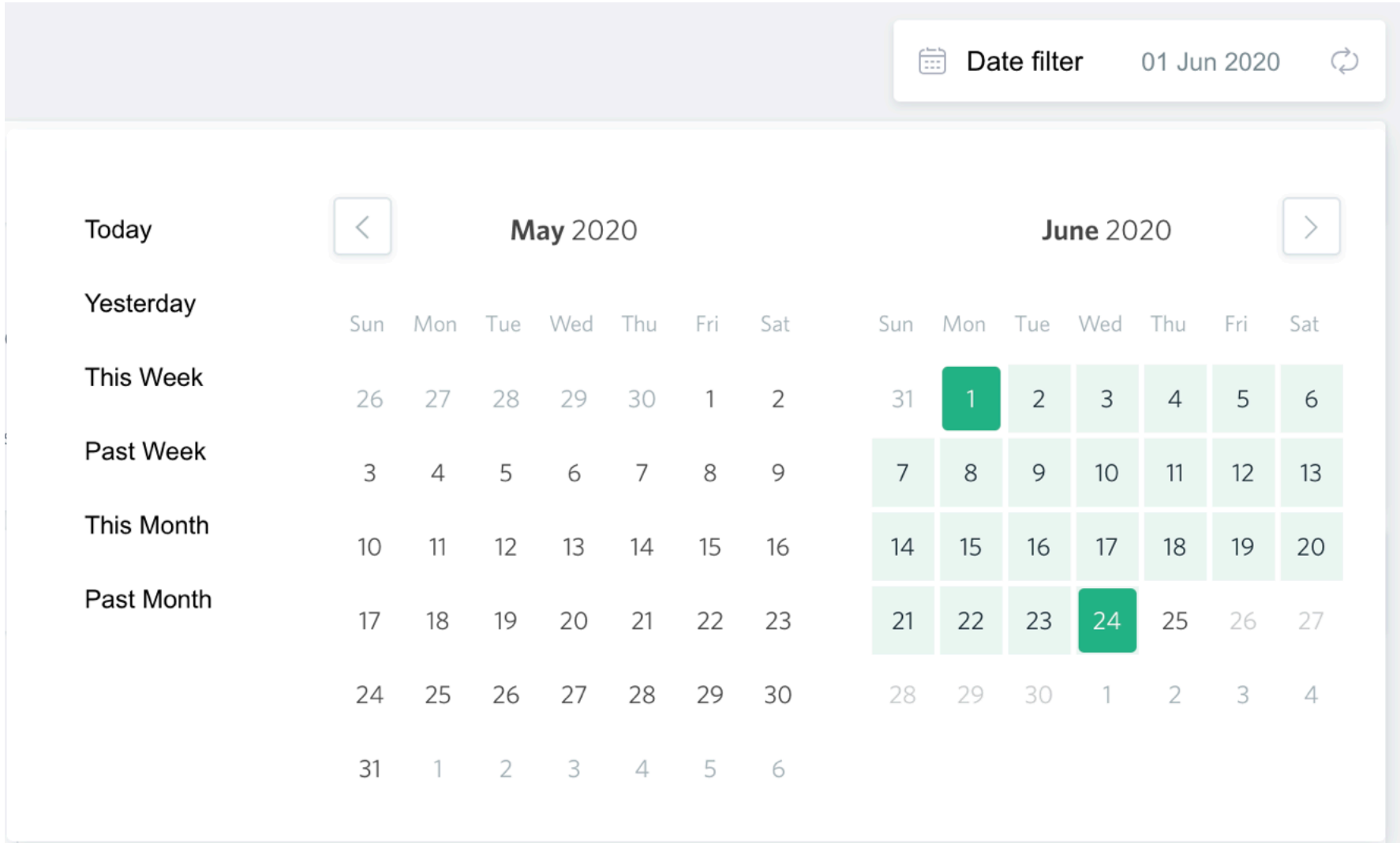


Display currency and timezone
You can't change the display currency from the default currency you chose when setting up your Checkout.com account. The timezone is determined by your internet browser settings, which will filter through to the reports in the *Datetime Local* column.

Date selector

By default, the *Home* page displays data from the last two weeks.

If you want to view older data, click **Date filter** in the top right and then select a date or date range. To select a date range, click on the start date then click on the end date. Your selected date range will be highlighted in green.



Key performance indicators

The key performance indicators (KPIs) provide you with an at-a-glance overview of how your business is performing.

The following table describes each KPI in the Dashboard:

Key performance indicator	Description
Total revenue	Sum of all captured payments.
Refunds & disputes	Sum of refunds and net disputes.
Net revenue	Sum of all captured payments minus the sum of refunded payments and the sum of net disputed payments. <i>Net revenue = total revenue - refunds value - net disputes</i>
Average transaction value	Sum of all captured payments divided by the total count of captures. <i>Average transaction value = total revenue / number of captured payments</i>
No. of transactions	Number of captured payments.
Refunds total value	Sum of all refunded payments.
No. of refunds	Number of refunds.
Net disputes value	Sum of net disputes payments (disputes debited minus disputes credited). <i>Net disputes = ADJM (evidence required) + CBRV (dispute canceled) + RPDW (dispute won) + ARBW (arbitration won)</i> Learn more about dispute codes.
No. of disputes	Number of disputes.

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Thanks for using Checkout.com. If you need help or have a question, message our Support team at support@checkout.com.